

## TERMS AND CONDITIONS FOR THE SUPPLY OF NAME BOARD

E-tenders are invited for the Supply of 300 nos of Name Board

1. Tenders will be opened by authority concerned as per the schedule.
2. Tender document should be uploaded through the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) Terms and conditions can also be downloaded from this website and cost of tender form mentioned should be remitted through online. Tenders received contrary to the above direction are liable to be rejected.
3. Rates should be **exclusive of GST and inclusive of all other expenses and for delivery of the items at our factory at kuttanellur, Thrissur.**
4. Each tenderer must remit an **Earnest Money Deposit @ 1% of Quoted amount**, through online.
5. Tender period will be 1 year from the date of acceptance of tender
6. Every tenderer should produce Address proof along with photo and signature to be attested by Gazetted Officer and Tax registration Certificate issued by the commercial tax department attested by gazetted officer.
7. The Acceptance of tenders will be communicated to the tenderers in writing,
8. The Managing Director reserves to himself the right to reject the tender or to accept the tender.
9. 3 year warranty should be provided for the whole part of the name board including fading of colour.
10. The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of this tender shall deposit a sum equivalent to **5 % of the total value as security deposit** which will be refunded on successful completion of the warranty period.
11. If the Contractor fails to fulfill his contractual obligations within the time fixed, he shall be liable at the discretion of the Purchaser to an unconditional and agreed **liquidated damages** of 1% (one per cent) of contract value per week or part thereof reckoned on the contract value based on the final bill. The Contractor's liability for delay shall not in any case exceed 10% (ten per cent) of the total contract value. Upon the liquidated damages attaining the maximum value, the Purchaser shall have the right to source the item from elsewhere at the risk and cost of the contractor.
12. The tenderer should send along with his tender a preliminary agreement in the appended form duly executed and signed in stamp paper worth Rs.200/-
13. The Managing Director will be at liberty to terminate the contract without assigning any reason either wholly or in part in one week's notice.
14. Ordinarily payments will be made only **after 15 days from the date of supply.**
15. The contract shall not be sublet without the permission of the Managing Director.
16. No articles shall be supplied to the corporation except on a requisition in writing signed by Managing Director or such other person authorized by the Managing Director in writing to do so.
17. The tenderer shall undertake to supply the item according to the standard sample and/or specifications.
18. No representation for enhancement of rates once accepted will be considered.
19. All disputes, questions and claims arising out of or touching this agreement shall be subject to the exclusive jurisdiction of the courts at Thrissur only.

**Special Terms & Conditions**

- 1 The above cost includes cost for fabrication, printing, pasting and supply at Kuttanellur.
- 2 Rate should be excluding GST.
- 3 Quality of printing should last for minimum 3 years.
- 4 Supply should be 50 nos. as a lot on requirement.
- 5 Payment will be done after satisfactory receipt of Lot's.

**SUMMARY OF NOTICE INVITING TENDER**

Due Date & Time of Submission of tender	: 06.06.2022 5.00 pm
Date & Time for Opening of tender	: 08.06.2022 10.00.am
Date upto which rates are to be firm	: 45 days from the date of opening of the tender
Price of tender form	: Rs. 2,250/- + GST@ 18%
Earnest Money Deposit	: 1 % of Quoted Amount
Address for remittance of EMD	: The Managing Director The pharmaceutical corporation (Indian Medicines) Kerala Limited Kuttanellur P. O., Thrissur- 14

